

**SUMMARY MINUTES OF A VIRTUAL MEETING OF THE FORUM
Held on Friday 11th March 2022 using MS-Teams**

1. **Welcome**

The chairman, Heather Cook, welcomed members to the virtual meeting. A full list of attenders (full- and part-time participants) is included at Annex 1. In all, 40 attended the March meeting.

2. **Apologies**

See Annex 1

3. **Minutes of 14 January 2022 meeting and Matters Arising**

These were accepted as an accurate record. All matters arising were either covered by agenda items, or no-one was available for updating.

4. **NHS England Update**

Unfortunately, and sadly, no-one was available from NHS England (8,000 staff) to give an update to NYHDIF.

5. Item 5 was missing from the Agenda.

6. **NHS Digital Update - Oliver Christie**

Oliver covered a number of areas, including: issues with E-referrals, Office 2010 end-date, identity management, new cyber security guide for non-executive directors, cyber update, current political issues (including Ukraine), vendor issues, and several other relevant matters. A written update has already been circulated to members. Oliver also undertook to subsequently answer questions that were asked about Trusts' desires to cease using Kaspersky software, and also about NHS-D product ownership. **ACTION – Oliver to report back to next meeting**

7. **Information Governance Sub-Group Update - Susan Meakin**

Sue gave her customary comprehensive update covering many areas, including: national data opt-out timings, training for this (liaison with Caroline Booth (see item 7 below) is already happening), the fact that most organisations were now working on the Toolkit content for submission in June. Sue was happy to circulate her notes, and also to talk to anyone who needed assistance.

8. **ISD Network Update – Caroline Booth**

The updates and discussions included: -

- Developments on the Learning Portal
- Microsoft Office Specialist courses
- Appreciation of NHS Health Informatics course (and help from Rotherham trust in developing this)
- ISD Learning Day 2022 (Wed 18 May at Tankersley Manor)
- Digital Transformation Group progress
- Roll-out and Organisational Engagement of ISD
- Excellence in Informatics accreditation
and several other areas.

Caroline has sent us her full notes, which have already been circulated to members.

The Chairman reminded all members that the ISD was a subsidiary part of NYHDIF, and had been set up some years ago with the specific purpose of providing informatics training to NHS health informatics staff – a function which it carries out with extremely high quality and value for money criteria. The Chairman urged all members to make good use of the ISD Network service, to support it in every way possible, and to encourage others to do the same. **ACTION – All members.**

9. **Yorkshire & Humber Care Record Update (YHCR) – Lee Rickles**

Lee gave a lot of details about progress. In particular, he mentioned that some geographic difficulties were currently being sorted out, around Bassetlaw, Leeds, Bradford, and one or two other areas. Some courses are available around the YHCR progress and potential uses, etc. The YHCR team is being rationalised, including the increased use of permanent staff rather than contractors. The D-ID solution (current, trendy TLA, meaning de-identification and re-identification of data, a.k.a. anonymisation/pseudonymisation process) within YHCR is now being built in-house, rather than by NHS-D. Lee's presentation covering many areas of current YHCR progress, and details of some of the above, has already been circulated.

10. **Any Other Business**

10.1 The Chairman mentioned that this was the last NYHDIF meeting which Alan Baker and Ted Woodhouse would be attending – in any capacity, and said that, on behalf of the membership, she wished to thank them both for their support and diligence over the past years. This sentiment was echoed by all members present. **Also see Special Note below**

10.2 The Chairman informed the meeting that voting for Chairman, Vice-Chairman and Management Committee members of NYHDIF would take place at the next meeting, and that any nominations for any of these positions should be forwarded to the Chairman before then. **ACTION – All members**

10.3 Lee suggested that NYHDIF should involve Sonia Patel and Dermott Ryan et al in NYHDIF, especially regarding the converging of EPRs across regions, and that Dermott be asked to attend the next NYHDIF meeting. **ACTION: NYHDIF Support**

11. **“Putting Place at the Heart” - Russ Charlesworth & Nick Parker, SOCITM**

Russ and Nick gave a most informative, interesting, and relevant presentation on this increasingly important area. The slides from their presentation have been circulated, and are available on the NYHDIF website

12. **Next Meeting.** The next regular meeting is scheduled for **9:30am on Friday 13th May 2022.** Further details will be forwarded in due course.

Special Note:

Alan Baker and Ted Woodhouse would like to take this opportunity of thanking NYHDIF generally for the long-term contract of work that the NYHDIF Support has involved. In particular, the support of the Chairman, Vice Chairman and the Management Committee has been invaluable, and of great assistance in facilitating the full and comprehensive support that we have attempted at all times to deliver. We leave with some regrets, notably the loss of so many friends and colleagues, but it is time for change.

We are delighted and honoured to have been a part of the growth of this excellent group. It has been our pleasure! It appears that NYHDIF is in a very healthy and useful state at the moment, and we wish NYHDIF every success and good fortune for the future.

Ted Woodhouse
NYHDIF Support
28th March 2022

Annex 1 – Attendance at the 11th March 2022 NYHDIF virtual MS-Teams meeting

Attending:

Name	Organisation
Heather Cook (Chairman)	Mid Yorkshire Hospitals NHS Trust
Richard Banks	RDaSH
Debby Bentley	Airedale NHS FT
Robert Birkett	THIS
Caroline Booth	Y&H ISD Network
Oliver Christie	NHS Digital
Kevin Connolly	Sheffield Children's Hospital
Tom Davidson	Barnsley Hospital NHS FT
Guy Dickie	Leeds THT
Bill Fawcett	Leeds & York Partnership FT
Scott Finch	Mid Yorkshire Hospitals NHS Trust
Paul Foster	SWYFT
Kathy Fulloway	Nottinghamshire Healthcare
Dawn Greaves	Leeds Teaching Hospitals
Peter Howson	THIS
Debbie Loke	UH of Derby and Burton NHS FT
Chris Love	THIS
Richard Main	NHS Wakefield CCG
Andrew Male	Sheffield H&SC NHS FT
Simon Marsh	YAS
Sue Meakin	Northern Lincolnshire & Goole NHS FT
John Mitchell	NHS NE Lincs CCG
Julie Motta	THIS
Jim Rea	THIS
James Rawlinson	Rotherham FT
Lee Rickles	Humber FT
Dylan Roberts	York & Scarborough TH NHS FT
Tim Rycroft	Bradford District Care Trust
Adrian Shakeshaft	York & Scarborough TH NHS FT
Martin Slingsby	NHS East Riding of Yorkshire CCG
Richard Slough	Leeds Community Trust
Steven Stewart	Sheffield Teaching Hospitals NHS FT
Luke Stockdale	THIS
Ola Zahran	YAS
Alan Baker	NYHDIF Support
Alastair Cartwright	NYHDIF Support
Janet Howden	NYHDIF Support
Ted Woodhouse	NYHDIF Support
External Speakers:	
Russ Charlesworth	SOCITM
Nick Parker	SOCITM
No apologies received	